

# Newcomers' Handbook



**U.S. ARMY JOHN F. KENNEDY  
SPECIAL WARFARE CENTER AND SCHOOL**



**The Special Operations Center of Excellence**





# USAJFKSWCS

## Newcomers' Handbook

Updated February 2023

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# USAJFKSWCS LEADERSHIP



## Commanding General and Commandant

Brigadier General Guillaume "Will" Beaurpere

### Command Chief Warrant Officer

Chief Warrant Officer 5 Steven C. Finney

### Deputy Commandant

Colonel Charles R. Burnett

### Command Sergeant Major

Command Sergeant Major Lionel A. Strong

### Deputy to the Commanding General (DtCG)

Ms. Erin Thede

### Deputy Commanding General

Colonel Matthew Gebhard

## Special Warfare Center

Deputy Commandant ..... Colonel Charles Burnett  
Director, Directorate of Training, Doctrine and Proponency ..... Mr. Curtis Boyd  
Director, SF Proponent.....Lieutenant Colonel Rick Woolshlager  
Director, Psychological Operations Proponent .....Lieutenant Colonel Adam DiGaudio  
Director, Civil Affairs Proponent..... Lieutenant Colonel Salvatore Candela  
Director, Irregular Warfare Proponent..... Lieutenant Colonel Calvin Knox  
Director, Combined Arms Center Special Operations Directorate ..... Colonel James Depolo

## Special Warfare School

Commander, 1st Special Warfare Training Group (Airborne)..... Colonel Eric Jacobson  
Commander, 2nd Special Warfare Training Group (Airborne) ..... Colonel Matthew P. Tucker  
Commander, Special Warfare Medical Group (Airborne) ..... Colonel Louis M. Radnothy  
Commandant, Warrant Officer Institute..... Chief Warrant Officer 5 John Anderson  
Commandant, NCO Academy..... Command Sergeant Major Paul D. Langley

# USAJFKSWCS HISTORY

The U.S. Army John F. Kennedy Special Warfare Center and School, or USAJFKSWCS, dates back to 1950, when the U.S. Army established the Psychological Warfare (PSYWAR) Division of the Army General School, Fort Riley, Kan.

In April 1952, the PSYWAR training activities were transferred to Smoke Bomb Hill, Fort Bragg, N.C., as the PSYWAR Center, and in 1956 it was renamed the Special Warfare School.

In 1960, the school's responsibilities expanded to counterinsurgency operations. In 1962, the Special Warfare Center established a Special Forces Training Group to train enlisted volunteers for operational assignments within the SF groups. The Advanced Training Committee was formed to explore and develop sophisticated methods of infiltration and exfiltration. On May 16, 1969, the school was renamed the John F. Kennedy Center for Military Assistance. The curriculum was expanded to provide training in high-altitude, low-opening (HALO) parachuting and SCUBA operations. The institute comprised of the SF School, Psychological Operations School, Military Advisers School and Institute Brigade.

On April 1, 1972, the U.S. Army Civil Affairs School was transferred from Fort Gordon, Ga., to Fort Bragg, N.C., operating under the center's umbrella. In 1973, the center was assigned to the new U.S. Army Training and Doctrine Command, or TRADOC.

On June 1, 1982, the Chief of Staff of the Army approved the separation of the center as an independent TRADOC activity under the name U.S. Army John F. Kennedy Special Warfare Center (SWC). The SWC integrated special operations into the Army systems, training and operations, becoming the proponent school for Army Special Operations Forces (ARSOF).

In 1985, SWC was recognized as the U.S. Army John F. Kennedy Special Warfare Center and School. The major change at this time was the establishment of six training departments: Special Forces (SF); Special Operations Advanced Skills; Survival, Evasion, Resistance and Escape; Foreign Area Officer; Civil Affairs; and Psychological Operations. A few years later, the Noncommissioned Officer Academy was instituted. In 1989, the USAJFKSWCS was restructured following the establishment of a training-group and three training battalions with one support battalion.

On June 20, 1990, USAJFKSWCS was reassigned from TRADOC to the U.S. Army Special Operations Command. This designation gave USASOC control of all components of SOF, with the exception of forward-deployed units. In 1991 the first Special Forces Warrant Officer course was conducted, and in 2009 the SWCS Warrant Officer Institute was established.

Throughout the 1990s and into the 21st century, the primary USAJFKSWCS mission has been to fill the force with quality special operations Soldiers. In 2011, three additional training battalions were added. On Dec. 2, 2012, USAJFKSWCS was named the U.S. Army Special Operations Center of Excellence.

# WELCOME TO USAJFKSWCS

## Mission

The U.S. Army John F. Kennedy Special Warfare Center and School, The Special Operations Center of Excellence, assesses, selects, trains and educates world-class Army Special Operations Special Forces (SF), Psychological Operations (PSYOP) and Civil Affairs (CA) warriors and leaders, and develops doctrine to support the full range of military operations – providing our nation with a highly trained, educated, adaptive and disciplined force.

## Vision

**Professionalism starts here.** We are an adaptive institution characterized by agility, collaboration, accountability and integrity. We promote life-long learning and transformation. We are THE Special Operations Center of Learning whose credibility in producing the world's finest Civil Affairs, Psychological Operations, and Special Forces Soldiers is recognized and sustained by every single member of our regiments and corps.



Civil Affairs (CA)



Psychological Operations (PSYOP)



Special Forces (SF)

## Quick Facts

### Training

- 10,000+ annual graduates
- Approx. 3,400 students training daily
- 113 ATRRS courses
- 107 Programs of Instruction
- 3x Training Pathways (CA/PSYOP/SF)
- 12x Advanced Skills Courses
- 16x Advanced Intelligence Courses
- 5x Medical Courses

### Culmination Exercises (Robin Sage/Sluss Tiller/Gray Knight)

- 8,500 square-miles in 17 counties (Roughly the size of New Jersey)
- 600+ civilian volunteers
- 350 contract role players (1/2) language qualified

### Language

- 17 basic foreign languages

### Education

- Embedded Associate Degree and Master Degree Programs

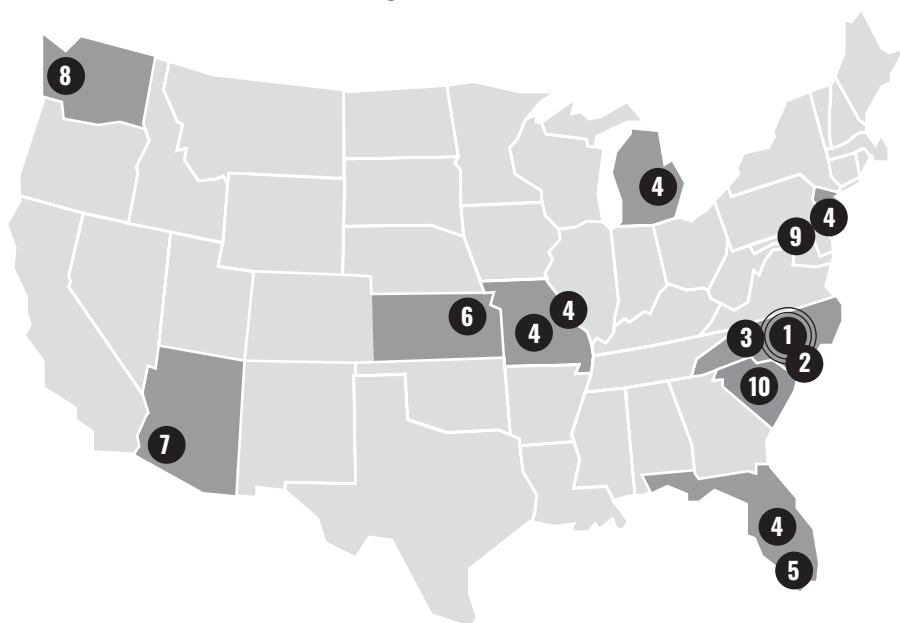
### Support Operations (Ground, Air, Sea, Weapons, Communication)

- 10 remote training locations in 8 states and 180 facilities
- 11k foreign/domestic weapons
- 2.7M accident free miles
- 6k combat training dives
- 13.8M rounds of ammunition fired
- 44k airborne jumps

*Note: Unless otherwise noted all numbers are approximate*

# TRAINING LOCATIONS

USAJFKSWCS has training locations across the continental U.S.



## 1 Main Campus - Fort Bragg, North Carolina

USAJFKSWCS' main campus is located on Fort Bragg, N.C. and is home to the U.S. Army John Kennedy Special Warfare Center and School and its subordinate units. Training facilities include: the Noncommissioned Officer's Academy and the Special Forces Warrant Officer Institute, the Joint Special Operations Medical Training Center, and courses offered by the 1st and 2nd Special Warfare Training Groups (Airborne).

## 2 Camp Mackall, North Carolina

USAJFKSWCS' satellite campus at Camp Mackall is operated by the 1st Special Warfare Training Group (Airborne) and is home to all field training. The facility, which occupies land in Hoke and Moore counties, houses the Rowe Training Facility, FOB Memon-Ruiz, the SERE Complex and the Special Forces Preparatory Training Complex.

## 3 Central North Carolina

We like to say the state of North Carolina is also part of our satellite campus. Our Special Forces unconventional-warfare exercise, Robin Sage, as well as portions of Sluss-Tiller, Gray Knight, the culminating exercise for CA and PSYOP, are run throughout 21 rural counties of North Carolina, encompassing more than 15,000 square miles, which is known as Pineland. The exercise is successful due to local citizens who volunteer to assist with training support.

#### **4 Flint, Michigan; Tampa & St. Petersburg, Florida; Springfield & St. Louis, Missouri and Camden, New Jersey**

After completing 30 weeks of didactic and hands-on medical training at the JSOMTC, Special Operations Combat Medic students perform a 4-week clinical internship in civilian trauma centers working alongside hospital and emergency medical services providers. Internship training enhances the SOCM student's patient-assessment and management skills on a wide variety of emergent medical and traumatic conditions.

#### **5 Key West, Florida**

The SF Underwater Operations School trains selected special-operations forces personnel as combat divers through the SF Combat Diver Qualification Course, SF Combat Diving Supervisor Course and the Special Forces Diving Medical Technician Course.

#### **6 Fort Leavenworth, Kansas**

The SOF Cell located at the Combined Arms Center in Fort Leavenworth, has oversight on the ARSOF instruction in Intermediate Level Education (ILE) and the Interagency Master's Program at the University of Kansas.

#### **7 Yuma Proving Ground, Arizona**

The U.S. Military Free Fall School trains selected special-operations forces, Department of Defense and foreign military personnel in military free-fall operations, including the MFF Parachutist Course, MFF Jumpmaster Course, MFF Instructor Course, and the Advanced Tactical Infiltration Course.

#### **8 Joint Base Lewis-McChord, Washington**

Additional advanced skills are taught at the Joint Base Lewis-McChord.

#### **9 National Capitol Region**

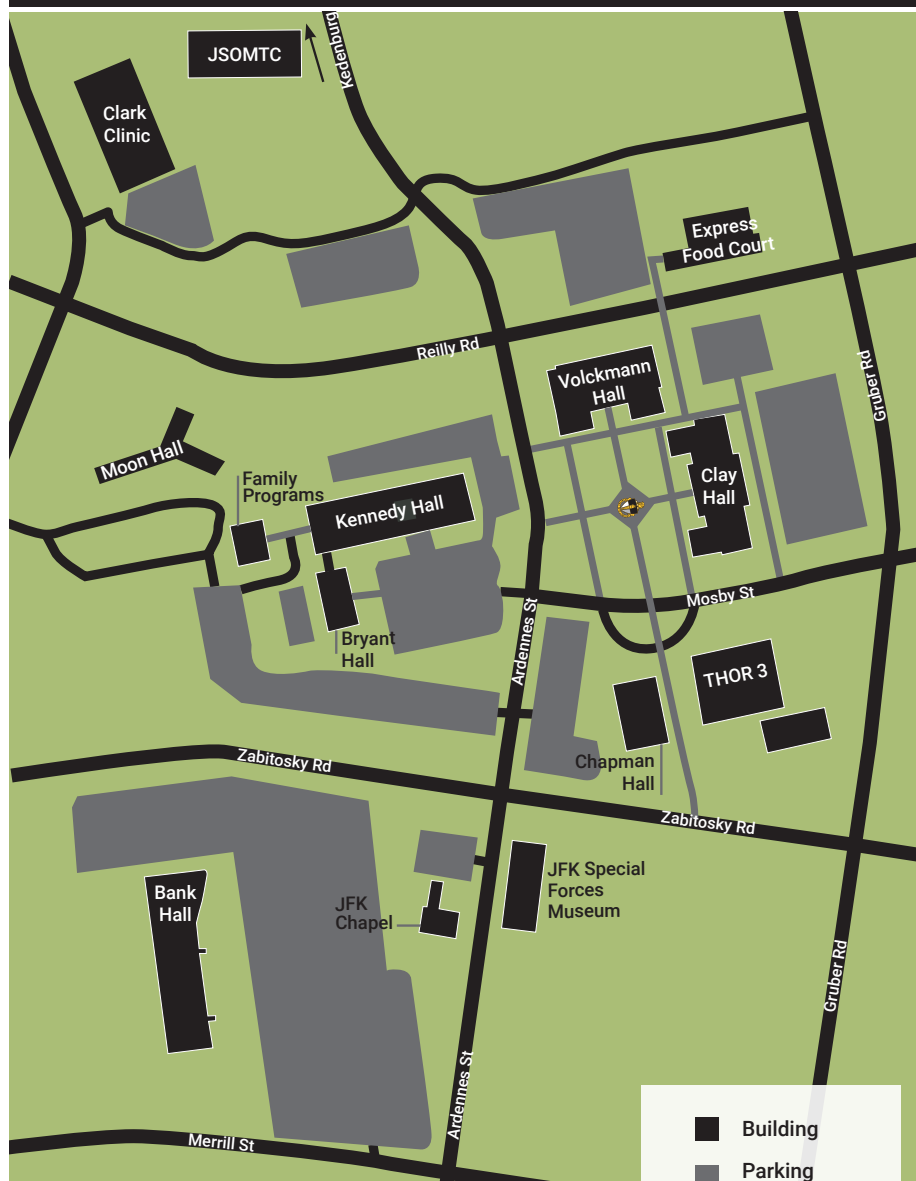
6th Battalion, 2nd Special Warfare Training Group conducts advanced training in the National Capitol Region.

#### **10 Fort Jackson, South Carolina**

Alpha Company, 5th Battalion, 1st SWTG (A) trains Reserve CA and PSYOP skill-level 1 enlisted soldiers through the CA and PSYOP Advanced Individual Training (AIT) courses.



# USAJFKSWCS MAIN CAMPUS FACILITIES



The main USAJFKSWCS campus is located in the heart of Fort Bragg, N.C. Central to the campus are the command headquarters building, Bryant Hall; the NCO Academy, located in Kennedy Hall, and the Warrant Officer Institute and 1st Special Warfare Training Group (Airborne) located in Volckmann Hall. All these command-element facilities are located on Ardennes Street and have a number of support facilities located adjacent to them and in the surrounding area, including the Joint Special Operations Medical Training Center, which is the home to the Special Warfare Medical Group and all SOF medical training.

## **USAJFKSWCS Command and Control (Bryant Hall, 6th Floor)**

Command Group.....	(910) 432-4404
Staff Duty .....	(910) 432-2201
USAJFKSWCS Website .....	www.swcs.mil
USAJFKSWCS Facebook .....	www.facebook.com/jfkcenterandschool
USAJFKSWCS Instagram .....	www.instagram.com/u.s.armyswcs
USAJFKSWCS Youtube.....	www.youtube.com/usajfkswcs

USAJFKSWCS is a direct reporting unit to the U.S. Army Special Operations Command, or USASOC, and has a close working relationship with U.S. Army Training and Doctrine Command, or TRADOC, as a training center. USAJFKSWCS also works closely with the U.S. Army Recruiting Command (USAREC) for the recruitment of non-prior service (NPS) to support the PSYOP 37F IET and the SF 18X programs, and the Special Operations Recruiting Battalion (SORB), a sub-unit of USAREC, which is responsible for recruiting Soldiers from within the Army for the CA Corps and PSYOP and SF Regiments. The USAJFKSWCS command comprises a headquarters element, the center, which consists of one directorate and four proponents, and the school which consists of five training units.

## **Bryant Hall**

Bryant Hall houses the headquarters of USAJFKSWCS. Located within Bryant Hall is the Directorate of Training, Doctrine and Proponency, the CA, PSYOP, SF and IW Proponents and the command's staff. The facility is named in honor of Sergeant First Class William H. Bryant, a Medal of Honor recipient, who was born Feb. 16, 1933, in Cochran, Ga. Bryant entered service at Detroit, Mich. Bryant's goal was to become airborne and, as time passed, SF. Bryant's family received the Medal of Honor posthumously on Feb. 16, 1971, for an action on March 24, 1968, while assigned to the 5th Special Forces Group, for conspicuous gallantry and intrepidity in action at the risk of his life above and beyond the call of duty. SFC Bryant, assigned to Company A, distinguished himself while serving as commanding officer of Civilian Irregular Defense Group Company 321, 2nd Battalion, 3rd Mobile Strike Force Command, during combat operations.

## **Clay Hall**

Clay Hall houses the 2nd Special Warfare Training Group (Airborne) located at 3855 Ardennes Street. Located within the four story Clay Hall are the SOF Language Department, the SOCoE Libraries, the Education Department and the Human Development Directorate. The facility was dedicated to General Lucius D. Clay on Jan. 11, 2019. Gen. Clay was the post-World War II Military Governor of Germany who organized the Berlin airlift to supply West Berlin during the winter of 1948–1949. General Clay was a pioneer of the Civil Affairs Branch and was renowned for his self-discipline, uncompromising work ethic, ability to understand, influence and devotion to the democratic ideals of justice and freedom. This memorialization ensures every student, civilian and military member will be reminded of their commitment to excellence, high standards and life-long learning. Clay Hall also houses the Marquat Memorial Learning Resource Center.

## Bank Hall

Colonel Aaron Bank Hall is the main academic facility for USAJFKSWCS. Located on Ardennes Street, the four-story academic facility has more than 180,000 square feet and contains 91 classrooms and 62 offices.

Bank Hall is named in memory of Colonel Aaron Bank, who is known as “the father of Special Forces.” In 1952, Bank was named the commander of the Army’s first special warfare unit, the Fort Bragg-based 10th Special Forces Group, which he helped to create. Bank has been called a pioneer of special operations for his belief that special operators were a brotherhood of men who were risk-takers that had confidence in themselves and their chain of command.

Built over a three-year period, from 1989–1992, at a cost of \$19.5 million, it is the largest instructional facility on Fort Bragg, hosting classes six days per week, often 16 hours per day.

## Marquat Memorial Learning Resource Center (Clay Hall)

The Marquat Memorial Learning Resource Center (MMLRC) and library, a 10,000 square-foot facility, is housed in Clay Hall. The library maintains a diverse collection of library resources and services to support education, training, doctrine development, and operational research requirements. Marquat is part of the Special Operations Center of Excellence (SOCoE) libraries, which also includes the Joint Special Operations Medical Training Center Library. The SOCoE Libraries are a member of the Army University Library System (AULS), a consortium of 16 U.S. Army academic and special libraries. AULS expands the reach and capabilities of SOCoE libraries through valuable electronic resources for students, operators, and personnel.

The MMLRC Library is named in honor of Maj. Gen. William Frederic Marquat. He was born in St. Louis, Mo., on March 17, 1894. Before joining the military, Marquat reported local features for the *Seattle Times*. Marquat served in World War I with the Coast Artillery Office. By the time World War II broke out, Marquat had ascended to the rank of major general. He served as a staff officer to Gen. Douglas MacArthur and the commander of the 14th Anti-Aircraft Command in the Philippines, seeing action in the Manila-Bataan campaign. His skills as a diplomat and a staff officer served him well after World War II, when he was hand-picked to organize and chair the Allied council for Japan, serving as the United States representative in determining occupation policies. Simultaneous to this chairmanship, he headed the Economics and Science Section General Headquarters for the Supreme Command Allied Powers in Tokyo from 1945–1952. Most of the post-war economic success of Japan can be directly attributed to policies drafted by this section. Maj. Gen. Marquat left Japan in 1952 as the first Chief of Civil Affairs and Military Government, Department of the Army. He served in this post until he retired in 1955. He passed away on May 30, 1968. The Marquat Library was first memorialized in 1969 at Fort Gordon, Ga., as part of the U.S. Army Civil Affairs School. The memorialization was moved in 1973 when the Civil Affairs School moved to Fort Bragg.

## Joint Special Operations Medical Training Center

The Joint Special Operations Medical Training Center, or JSOMTC, is a 75,000 square-foot joint-service facility and home to the Special Warfare Medical Group and the Naval Special Operations Medical Institute. The staff and cadre train more than 1,700 students annually

from the U.S. Army Special Operations Command, the Navy Special Warfare Command, the Marine Special Operations Command and the Air Force Special Operations Command.

The JSOMTC produces Special Operations Combat Medics for the U.S. Special Operations Command during a 37-week course. They also provide MOS-qualified U.S. Army Special Forces medical sergeants for the U.S. Army Special Forces Command during the 16-week Special Forces Medical Sergeants Course and produce Special Operations Independent Duty Corpsman for the U.S. Navy during the same 16-week course.

Biennially, all SOCM graduates are required to return to the JSOMTC to attend the 2-week Combat Medical Skills Sustainment Course. This course refreshes SOF Medics in their critical tasks and recertifies them for deployment with their SOF units. Additionally, SFMS graduates must also attend the 3-week Special Forces Medical Skills Sustainment course every four years, alternating with SOCMSSC.

## **NCO Academy**

The USAJFKSWCS' David K. Thuma NCO Academy is located adjacent to the USAJFKSWCS headquarters' campus. The academy offers advanced professional development for SF, PSYOP and CA NCOs.

The NCO Academy serves as USAJFKSWCS' premier generating force for implementing and assisting with design and development of the ARSOF Basic, Advanced, Senior and Master level NCO Courses, ensuring the highest quality of training, education, and professional development for all special-operations NCOs.

The NCO Academy is a graduate-level learning organization that provides asynchronous learning that is known worldwide as a generating force "center of excellence" by developing adaptive, innovative, warrior-focused NCOs who have the right mix of training and education and whose graduates consistently exceed the leadership requirements for the current and future operating forces.

The facility is named in honor of David K. Thuma who died in Kenya on June 18, 1998, while working to establish a joint peacekeeping force composed of Tanzanian, Kenyan, and U.S. Special Forces.

## **Special Forces Warrant Officer Institute (Volckmann Hall)**

The Special Forces Warrant Officer Institute, located in Volckmann Hall, is responsible for all MOS specific professional military education for MOS 180A. Contained within the institute are three main classrooms and five break-out rooms. The institute is capable of providing classified level instruction to 160 candidates and officers annually. The SFWOI is an adaptive and collaborative learning institution that provides the most current and relevant professional military education for SF Warrant Officers at every level of their career in support of operational requirements.

The WOI produces adaptive leaders who are capable of applying critical and creative thinking in performance of their duties, proficient in staff planning and JIIM operations, demonstrated competency in the planning and execution of Special Operations, culturally astute, politically sensitive, and able to shape future operations while contributing to the national security strategy.

## Joint Armament Facility

The Joint Armament Facility is a secured 16-acre weapons repository complex that performs organizational, Direct Support, General Support, and limited depot-level maintenance on standard, nonstandard, and foreign weapons. The USAJFKSWCS-operated facility serves as the USASOC proponent organization and executive agent for the USSOCOM nonstandard weapons and munitions program in order to fulfill institutional training and theater SOF operational requirements for the training, maintenance, repair, sustainment, and safety certification of Foreign and Nonstandard Weapons and Materiel. The JAF is recognized by the US Army Armament Research, Development and Engineering Center as the subject-matter expert on nonstandard weapons and routinely provides training in foreign weapons maintenance and sustainment for SOCOM components' armament specialists. These training courses consist of the Special Operations Forces-Peculiar Weapons Course, and the Special Operations Nonstandard Armorers Course, offered to members of the USSOCOM enterprise who conduct weapons maintenance and repair.

## Range 37

Range 37 is a high-risk, live-fire training complex where special-operations Soldiers are taught the Special Forces Advanced Reconnaissance Target Analysis and Exploitation Course, the Special Forces Sniper Course and the Special Purpose Breacher Course. Soldiers are trained in close quarters battle, explosive breaching and special-operations sniper techniques in support of regional combatant commanders, USASOC, USSOCOM and other services' requirements.

The Range 37 Miller Training Complex is an 133-acre site comprising of eight live-fire shoot houses, three flat ranges, one sniper range with a four-story tower, and 20 other training buildings and apparatuses.

Fort Bragg rededicated Range 37 in memory of CSM (R) Franklin D. Miller, who died in July 2000 at age 55. The ceremony took place on the 32nd anniversary of the event for which he received the Medal of Honor. He was decorated for valor for his actions on Jan. 5, 1970, during a special-operations patrol behind enemy lines in Laos, just across the border from Ben Het, South Vietnam.

Annually, Range 37 hosts numerous events that include: Congressional delegations, foreign military dignitaries, U.S. Special Operations Command organizations, local community leaders and athletes. Demonstrations include the use of aviation assets, ground mobility vehicles, airborne infiltration, weapons familiarization and a close-up view of a live-fire assault into a training structure.



# SPECIAL WARFARE CENTER

Director of Training, Doctrine and Proponency.....	(910) 432-6379
Chief, Joint and Army Doctrine Integration Division.....	(910) 432-4765/6035
Special Forces Chief .....	(910) 432-5333
Special Forces Proponent SGM.....	(910) 432-7594
Psychological Operations Chief.....	(910) 432-5000
Psychological Operations Proponent SGM .....	(910) 907-4171
Civil Affairs Chief .....	(910) 432-7481
Civil Affairs Proponent SGM.....	(910) 396-8853
Irregular Warfare Director .....	(910) 432-5987
Personnel Policy and Programs ( <i>Bryant Hall, 2nd Floor</i> ).....	(910) 432-6922
Education Division.....	(910) 432-9744
For Questions or Additional Information Contact.....	(910) 432-7594

## Directorate of Training, Doctrine and Proponency (DOTD-P)

Develops doctrine, training, leadership, education, and personnel for ARSOF. DOTD-P integrates these activities with remaining DOTMLPF-P functions to provide Army and joint force commanders with professionally trained, well-educated special operations Soldiers capable of succeeding in all environments. DOTD-P ensures ARSOF are prepared for future tasks and evolve into organizations that remain relevant and capable of conducting special operations missions unilaterally, with conventional forces or indigenous forces, or in a joint, interagency, intergovernmental, or multinational environment.

**Staff and Faculty Development Division (SFDD)** trains the special operations forces community to become world class facilitators through courses which develop military and civilian instructors, leaders, and staff. Offerings include: the Common Faculty Development-Instructor Course, the Common Faculty Development-Developer Course, the Evaluating Instructors Course, and the Instructor Leader Course. The division also offers on-boarding courses, advanced instructional workshops, specialized courses unique to Army Special Operations Forces (ARSOF) commanders, and executive coaching.

**ARSOF Proponent** serves as a coordinating entity for the SF, PSYOP and CA Proponents in relationship to officers, warrant officers and noncommissioned officers in support of our Army assigned force modernization mission. ARSOF Proponency provides the Branch Proponents coordination and recommendations for all aspects of career management from recruitment through retirement of all SF, PSYOP and CA Soldiers. This includes personnel policies, plans and programs and exercises coordinating authority over the personnel-proponent divisions. The directorate serves as the commander's conduit (along with the Branch Proponents) on proponent personnel matters working in collaboration with the Headquarters Department of the Army, U.S. Army Human Resources Command and the U.S. Special Operations Command.

**Joint Army Doctrine Integration Division** develops and designs the ARSOF capstone manuals. It develops and designs supporting ARSOF doctrine. It coordinates and integrates ARSOF doctrine with the joint, combined, multi-service and Army-wide doctrinal- and training-literature publications. It serves as the executive agent for the DOTD for irregular warfare and the staffing and review of all external (combined, joint, multiservice and Army) non-proponent doctrine with ARSOF implications. JA collects, analyzes, disseminates and integrates relevant ARSOF observations, insights and lessons into doctrine and training references.

**Literature Development Division** programs, schedules, edits, designs, and prepares for publishing and distribution all SOCoE doctrinal and training literature publications. This includes Army doctrine publications, field manuals, Army techniques publications, technical manuals, training circulars, Soldier training publications, aircrew training manuals, special texts, student handouts, and graphic training aids, including graphic, video, and multimedia products. Literature Development Division maintains the ARSOF Library and the Doctrine Resource Center—online repositories for a wealth of doctrine and training content for SF, PSYOP, CA and other ARSOF elements.

**Training Management Division (TMD)** manages, integrates, and administers the Army training development processes which include collective training products, individual training and learning products, training requirements analysis system (TRAS) documents, and automation systems of record. TMD is the interface between the SOCoE, TRADOC, and Army for training systems automation and products.

**Leader Development & Professional Military Education Office** acts as the lead agent for ARSOF leader development; learning approaches and concepts; officer, warrant officer, and NCO professional military education; 75th Ranger Regiment programs of instruction; and SOCoE-TRADOC engagement for leader development and education.

**Education Division** directs and manages education opportunities for Army Special Operations Forces students, support personnel, and Civilian personnel, to include degree-producing programs, certificate programs, and professional development. The department supports fully-funded graduate opportunities, Force Modernization Command Academic Research, American Council on Education accreditation, and civilian credentialing for USAJFKSWCS schools. Under the supervision of the Education Division, the Special Operations Center of Excellence Library, The Marquat Memorial Learning Resource Center, and the Joint Special Operations Medical Training Center Library provide research assistance to USAJFKSWCS students. This includes National Defense University students, Special Operations Captains Career Course students, the NCO Academy, and United States Special Operations Command Combat Medics.



## Special Forces (SF)

**Special Forces Proponent** provides for the oversight and management of the SF branch officer MOS, warrant officer AOCs, enlisted MOSs, ASIs, SQIs, SIs, LIC and PDSIs IAW AR 600-3. It is responsible for the development, production, and management of all SF-specific units, special skills, and CMF18 doctrine and associated publications in order to meet the needs of the operational force, as well as ensure long-term requirements. It provides for the Training and Education Analysis, Design, and Development for Special Forces Active and National Guard Officers and enlisted institutional individual training and education. It provides Special Forces advanced skills in support of USAJFKSWCS proponent responsibilities. It provides curriculum and program arbitration, collaborating with the U.S. Army's 1st Special Forces Command (Airborne) and 1st SWTG(A) to ensure the needs of the force and the capacity and capabilities of the USAJFKSWCS are balanced to produce the best Special Forces Soldiers and leaders possible. The Special Forces Commandant office organizational structure is comprised of four divisions dedicated to providing the Regiment with comprehensive and relevant Doctrine, current and relevant institutional foundation and advanced skills training and education, predictive and administered force management, and coordinated and focused National Guard support. The Army National Guard serves as a focal point for USAJFKSWCS' commanding general and staff regarding all Army National Guard issues.

**Special Forces Training Division** conducts training analysis, design, and development for Special Forces active duty and National Guard Officer and Enlisted Institutional Individual and Advanced Skills Training in Support of USAJFKSWCS Proponent Responsibilities. The training division's core tasks/functions are as follows:

- Produce Training Resource Analysis Systems Documentation (Programs of Instruction (POI); Individual Training Plans (ITP), and Course Administrative Data (CAD) (including yearly Structured Manning Decision Review (SMDR) process)
- Integrate new equipment, TTPs, and OIL into training programs
- Synchronize Training and Education programs with required Operational Capabilities and TRADOC processes
- Conduct periodic Critical Task Site Selection Boards (CTSSB) and Curriculum Review Boards (CRB) to ensure relevance
- Analyze training and education requirements to validate and codify required outcome and determine resourcing impact
- Design training and education programs and courses to meet required outcome (sequence and scaffolding)
- Develop curriculum (lesson plans) IAW approved course design in support of anticipated operational mission needs
- Produce training support packages for use by operational units
- Evaluate effectiveness of training and education and measure student learning
- Participate in Post Instructional Conference (PIC) and Mini-PICs ensuring continuity and effectiveness.

**Special Forces Doctrine Division** manages, develops, writes, integrates, and publishes Special Forces doctrine and doctrine-based products. The division ensures SF literature products are consistent with allied, joint, multi-service, and Army doctrinal publications

and other products. The SF Doctrine Division develops SF doctrine for the planning and execution of SF operations in joint, interagency, and multinational operations. The SF Doctrine division's functions are as follows:

- Responsible for the development, production, and management of all SF-specific unit, special skill, and CMF18 doctrine and associated publications to meet the needs of training in USAJFKSWCS and the operational force and to ensure long term requirements and funding
- Research, develop, write, and manage SF doctrinal and training publications
- Develop, maintain, and publish collective training tasks, mission essential task lists (METL), unit training lists (UTL), and Combined Arms Training Strategy (CATS) for the SF Regiment
- Provide the coordinated proponent position for SF doctrinal issues (e.g. UW) to USSOCOM, USASOC, TRADOC, and other agencies as needed.

**Special Forces Personnel Division** is the Office of Primary Responsibility for the Army's Force Modernization Proponent for Special Forces. It is responsible for force management, focused on the personnel life cycle functions to develop and implement plans, programs, and policies for both active and reserve components to ensure the personnel readiness of our regiments. The SF Personnel Division's functions are as follows:

- Work with DA G-1, HRC, and USASOC to develop the Officer and Enlisted grade plate
- Work with HRC and USASOC to ensure sufficient force strength vs. authorizations
- Develop & monitor annual recruiting and accessions mission
- Coordinate with G-3, G-8, SORB and HRC to process TDY orders and ATRRS reservations for Officers attending SFAS and SFQC
- Coordinate with the SORB to process all waivers required for admittance to SFAS
- Track 1350 18X recruits through OSUT & Airborne; ship to FBNC
- Recruit ~100 crossovers annually
- Process/manage Prior Service Accessions (PSAs)
- Conduct NCO MOS board during SFAS
- Conduct NCO Group/Language board during Tactical Skills phase
- Development/Career Management
- SF Tab revocation and award management
- Develop Evaluation, Promotion, and Selection board guidance
- Develop and update Army regulations governing branch personnel policies and career management:
  - AR 614-100: *Officer Assignment Policies, Details & Utilization*
  - AR 614-200: *Enlisted Assignments & Utilization Management*
  - AR 600-8-19: *Enlisted Promotions and Reductions*
  - AR 600-8-22: *Military Awards*
  - DA Pam 600-3: *Commissioned Officer Professional Development and Career Management*
  - DA Pam 600-25: *US Army NCO Professional Development Guide*
  - DA Pam 611-21: *Military Occupational Classification Structure*
- Monitor Warrant Officer recruiting education initiatives and PME attendance
- Provide input for all specialty pays/bonuses
- Critical Skills Retention Bonus (CSRB)

- Skills Retention Bonus (SRB) 1
- Written Bonus Agreement (WBA)
- Foreign Language Proficiency Pay (FLPP)
- Special Duty Assignment Pay (SDAP)
- Conduct proponent career management briefs for all PCC, SLC, & CRC3 23

**Special Forces National Guard Division** advises the USAJFKSWCS Commanding General and Staff on all Army National Guard (ARNG) student matters relating to policy, operations, and programs; advise and coordinate with 19th SFG(A) and 20th SFG(A) by providing curriculum data and guidance to improve course preparation and execution; protect and advocate ARNG Student equities; assist in the development of relevant proponent Doctrine, Training, Education and Personnel Policies, to ensure the growth of ARNG SOF manning. The functions of the National Guard Division are as follows:

- Serve as the primary conduit to resolve ARNG student issues with NGB and the respective States
- Support CAQC, POQC and SFQC students as well as all other USAJFKSWCS courses
- Support Camp Mackall SFAS operations and medical requirements
- Support SF Proponent's office as needed
- Support Warrant Officer Proponency and coordinate WO issues with 19th and 20th Groups
- Coordinate USAJFKSWCS course requirements with 19th and 20th SFG(A) at SMDR meetings
- Present USAJFKSWCS ARNG issues at the SOFAC, SOD Conferences, and 19th and 20th GTMS
- Maintain a leadership presence under the USAJFKSWCS SF Proponent with SM's supporting 4th Bn, 1st SWTG and Co. E, 1st Bn, 1st SWTG, Camp Mackall
- Coordinate with the 1STWG to process all ARNG waivers that require re-admittance to SFAS/SFQC
- Approve, process and coordinate with SF Branch Human Resource Command (HRC), SORB, and ARNG SF GRPs for Active Component Officer to ARNG Special Forces Program
- Coordinate with SF Strength Maintenance Division ARNG – HRR for Marine to Guard (M2G) Program Packets for SFAS attendance
- Working Group members of ARNG Special Forces Readiness Advisory Council (SF RAC)
- Manage/update USAJFKSWCS TDA Code 89 billets

## Psychological Operations (PSYOP)

**Psychological Operations Proponent** provides the oversight and management of the PSYOP branch officer AOCs, enlisted MOSs, ASIs, SQIs, SIs, LIC and PDSIs IAW AR 600-3. It is responsible for the development, production, and management of all PSYOP-specific units, special skills and CMF37 doctrine and associated publications in order to meet the needs of the operational force, as well as ensure long-term requirements. It provides for the training and education analysis, design and development for PSYOP active duty, U.S. Army Reserve, and enlisted institutional individual training and education. Provides PSYOP advanced skills in support of USAJFKSWCS proponent responsibilities. It serves as a

liaison between USAJFKSWCS, USAR and with USAR PSYOP units and provides customer service for USAR Special Operations Forces Soldiers attending USAJFKSWCS courses and programs. It provides curriculum and program arbitration, collaborating with branch units and 1st SWTG(A) to ensure the needs of the force and the capacity and capabilities of the USAJFKSWCS are balanced to produce the best Soldier and leader possible.

## Civil Affairs (CA)

**Civil Affairs Proponent** is the principal advisor to the Commanding General of the USAJFKSWCS relating to all aspects of the CA branch. Responsible for branch modernization, the Proponent determines and integrates the Doctrine, Training, Leadership, and Personnel (DTLP) functions for Army CA across the full spectrum of conventional and special operations IAW Army Regulation 5-22.

**Civil Affairs Training Development Division** applies learning theory to analyze, design, develop, and internally evaluate the implementation of CA collective, individual, and self-development training for the total Army in support of the CA branch and specified Proponent responsibilities.

**Civil Affairs Doctrine Division** functions as the doctrine domain manager for the entire CA force. It manages, develops, evaluates, writes, revises, reviews, staffs, integrates, and publishes CA doctrine and tactics, techniques, and procedures products. The division ensures CA literature products are consistent with allied, joint, multi-Service, and Army doctrinal publications and other products.

**Civil Affairs Personnel Division** is responsible for all CA personnel policy, collaborating with HQDA G-1, TRADOC G-3/5/7, USAHRC, USSOCOM J-1 and J-7/9, USASOC G-1 and G-8, USAREC, OCAR, USARC, USACAPOC, National Guard Bureau, and other personnel developers and other organizations at all echelons across the DOD enterprise in the management of the eight lifecycle functions defined in AR 600-3 for all CA cohorts.

**Civil Affairs Leadership Education Division** manages the development processes of Leader Development, integrating all DOTMLPF-P to include education for the SOCoE. LED integrates with Army, USSOCOM, USASOC, USACAPOC, 1st SFC, TRADOC, and other CoEs to support Special Operations Core Competencies to provide well-educated CA Soldiers capable of conducting all aspects of Army Special Operations in all environments.

# SPECIAL WARFARE SCHOOL

## 1st Special Warfare Training Group (Airborne) (Bldg 3915)

1st SWTG(A) Command Group .....	(910) 432-3600
1st Battalion Commander.....	(910) 432-4754
3rd Battalion Commander .....	(910) 432-3862
4th Battalion Commander .....	(910) 432-2727
5th Battalion Commander .....	(910) 908-2503
Support Battalion Commander.....	(910) 396-8069
For Questions or Additional Information Contact: .....	(910) 432-2201

1st Special Warfare Training Group (Airborne) assesses, selects, trains, and qualifies U.S. Army SF, PSYOP and CA Soldiers in order to provide USASOC and the Joint Force the capability to conduct worldwide Special Operations, Joint and Conventional missions.

**1st Battalion** shapes future ARSOF capabilities by developing highly qualified cadre, assessing and selecting candidates for entry into SF, PSYOP and CA training pathways, and producing the next generation of Special Forces leaders for service on an SFOD-A.

**3rd Battalion** trains and educates special operations and conventional Army forces, sister service and allied counterparts in CA. They have developed and implemented advanced-skills training specific to meet operational capabilities gaps and leverage specially designed instruction to uniquely support the Army's global mission.

**4th Battalion** trains, mentors, manages, and prepares entry level 18-Series Soldiers and their families throughout the SF Qualification Course to produce capable, lethal, and ethical SF-qualified Soldiers ready to be members of a Special Forces Operational Detachment-Alpha.

**5th Battalion** trains, educates, and qualifies U.S. Army, Joint Services, and Allied Psychological Operations Soldiers to provide DOD and Partner Nations with PSYOP capabilities within Multi-Domain Operations in complex environments. They conduct Advanced Individual Training (AIT) courses for both CA and Psychological Operations Soldiers.

**Support Battalion** provides full spectrum logistics, human resources, and training in order to sustain Army Special Operations Forces within USAJFKSWCS and the operational force. Logistics support is provided to the USAJFKSWCS enterprise through the forecast and management of eight fundamental commodities consisting of communication, electronic, armament, aerial delivery, transportation, food service, publications, facilities, and CIF. The Support Battalion has a forward service support detachment that anticipates requests, coordinates, manages, and integrates all SPT BN logistical sustainment operations for 1st SWTG(A) elements conducting training, assessing, and selecting operations of Army Special Forces on Camp Mackall. Additionally, SPT BN houses DELTA company, who executes the Security Force Assistance Brigade's Security Forces Assistance Foreign Weapons Course. This course trains selected non-SOF personnel in familiarization with foreign and non-standard light weapons and range operations in support of Geographic Combatant Commanders' Theater Security Cooperation requirements.

## 2nd Special Warfare Training Group (Airborne)

Group Commander .....	(910) 907-2942
Group Sergeant Major .....	(910) 432-8853
Group DCO .....	(910) 396-0724
Group Warrant.....	(910) 432-8107
DtCO .....	(910) 643-0569
2nd Battalion Commander .....	(910) 432-6633
6th Battalion Commander ( <i>Clay Hall</i> ).....	(910) 908-2710
For Questions or Additional Information Contact: .....	(910) 396-4527

The 2nd Special Warfare Training Group (Airborne) is located in Clay Hall and is responsible for educating SF, PSYOP and CA Soldiers and civilians throughout their careers by providing relevant instruction and professional development in order to possess the capability to succeed in any global region. 2SWTG(A) is divided into a headquarters company, two battalions, and four departments:

**Human Development Directorate** educates and trains ARSOF Soldiers to optimize their physical, cognitive and interpersonal performance and adaptability. Through this training we provide the ARSOF portions of the SF, PSYOP and CA Regiments the very best Special Operations Soldiers and the beginning of life-long education and personal, professional development. The department supports learning and performance enhancement through the Special Operations Cognitive Enhanced Performance section; through Tactical Human Optimization, Rapid Rehabilitation and Reintegration (THOR3); and through Adaptive Thinking and Leadership courses and training.

**Language and Regional Education and Culture Department** provides basic language instruction for all three special operations training pathways in 14 core languages and two dialects (Spanish, French, Indonesian, Thai, Tagalog, Korean, Chinese, Russian, Dari, Pashto, Arabic, Persian-Farsi, Portuguese and Urdu. The two dialects are Arabic Egyptian and Arabic Levantine). The 19-25 week course is designed to give the students a basic speaking and listening proficiency level on the Oral Proficiency Interview. The department also provides language sustainment and enhancement programs throughout the careers of Army special-operations Soldiers including the creation of individual development plans.

**SOF Captains Career Course** ARSOF Captains Career Course produces officers that are prepared to contribute immediately to their future detachments with the skills necessary to lead, operate, and employ their assigned unit. The course accomplishes this by ensuring graduates are masters of MDMP, proficient in applying TLPs, and effective in planning, integrating, and synchronizing fires, aviation, and other enablers in a multi-domain environment. Graduates will possess the ability to apply critical thinking and the principles of mission command. Graduates will be physically dominant leaders grounded in the Army Values and Warrior Ethos and committed to stewarding the Army Profession.

**2nd Battalion** trains U.S. Army Special Forces Soldiers, other U.S. special-operations forces and selected interagency personnel in advanced special-operations skills, techniques, tactics and procedures to meet U.S. Special Operations Command and theater support

command requirements. Implements and evaluates associated doctrine, then deploys military training teams in support of regional combatant commanders and DOD missions.

**6th Battalion** trains and educates Army Special Operations Forces, Joint Special Operation Forces, and select Interagency personnel in advanced operational skills, in order to provide organic capabilities to address evolving threats in complex and ambiguous environments in support of Multi-Domain Operations.

**Special Warfare Medical Group (Airborne)**

Group Commander .....	(910) 432-5242
Group Sergeant Major .....	(910) 396-8298
Joint Special Operation Medical Training Center, BLDG 5-3845	
For Questions or Additional Information Contact .....	(910) 396-0089

The Special Warfare Medical Group, in association with the Naval Special Operations Medical Institute, composes the Joint Special Operations Medical Training Center. The JSOMTC educates and trains the full spectrum of U.S. Special Operations Command Combat Medics through superior teaching and instruction based on educational goals and curriculum development that is synchronized with the requirements of the force. The JSOMTC creates professionally trained SOF combat medics with a solid understanding of the knowledge and skills required by the force to provide standard of care medical treatment, regardless of the conditions. Ensuring they have a thorough foundation in medicine which fosters a career of life-long learning in order to adapt to ever-changing medical challenges posed by an uncertain operational environment.

**Special Operations Combat Medic (SOCM)** trains and qualifies selected enlisted service members to manage trauma patients; manage patients prior to medical evacuation, and provide basic medical care to team members. Additionally, this course is a prerequisite to the start of the 18D Qualification Course.

**Special Forces Medical Sergeants Course (SFMS)** trains and qualifies selected noncommissioned officers in the basic skills and knowledge required to perform duties as a medical sergeant on a SFOD-A, sustains combat casualties and medical patients (both U.S. and host nation) indefinitely during continuous combat operations in austere, hostile-fire environments without conventional casualty evacuation assets or resupply.

**Special Operations Civil Affairs Medical Sergeants Course (SOCAMS)** is phase 2 of the Civil Affairs Qualification (CAQC) course. It prepares enlisted NCOs, in grades E-5 thru E-7, in MOS 38W, with the required skill sets in medicine, sanitation, and disease prevention to conduct medical assessments to advise, evaluate and coordinate public health resources and activities to address host-nation medical infrastructure, support and systems issues in the operational environment; provide veterinary and agricultural assistance, evaluation and advice to host-nation farmers; and furnish routine and emergency health and dental care to team members and associated allied, coalition or indigenous personnel.

**Special Operations Combat Medical Skills Sustainment Course (SOCMSSC)** sustains the perishable medical skills of the special-operations combat medic. In addition, the 80-hour course exceeds the National Registry of Emergency Medical Technicians re-registration requirements for NREMT-Paramedic and the USSOCOM Advanced Tactical Paramedic.

**Special Forces Medical Skills Sustainment Course (SFMSSSC)** sustains the high importance but low frequency advanced skills of a Special Forces Medical Sergeant or Special Operations Independent Duty Corpsman. SFMSSSC is a Joint training course with a duration of fifteen days. The course is executed by twenty four students.

**MSG David K. Thuma Noncommissioned Officer Academy (NCOA)**  
(Kennedy Hall, BLDG D-3004)

Commandant .....	(910) 432-3729
Deputy Commandant .....	(910) 432-3751
For Questions or Additional Information Contact .....	(910) 643-0594

The Master Sergeant David K. Thuma Noncommissioned Officer Academy serves as the premier generating force for implementation, design, and development for the Basic Leader Course, Advanced Leader Course, Senior Leader Course, and Master Leader Courses, ensuring the highest quality of training, education and professional development for all Army Special Operations Forces NCOs. The USAJFKSWCS NCOA is accredited and recognized by TRADOC and U.S. Army Sergeants Major Academy as an Institution of Excellence.

The USAJFKSWCS NCOA prepares Soldiers for the rank of Sergeant through Master Sergeant and conducts NCOES in three distinct ARSOF Career Management Fields. The NCOA trains all CMF 18 (SF), 37 (PSYOP) and 38 (CA) series Soldiers who have not completed BLC prior to attending their training pathways. Soldiers receive leadership, situational, and physical-fitness training to prepare them for the rigors and requirements to successfully complete their ARSOF training pathway. NCOA facilitators are precision-focused on preparing Soldiers to develop a winning mindset and mentor them to understand their future role as an ARSOF Warrior and leader through academic excellence.

The USAJFKSWCS ARSOF BLC is conducted as a stand-alone course and is fully accredited by USASMA as meeting and exceeding Army BLC standards. Soldiers will be enrolled in DLC-2 upon the start of their training pathway and ALC (complete) credit is awarded upon successful completion of CA and SF training pathway.

The USAJFKSWCS NCOA also trains AC CMF 37 series Soldiers in Advanced Leader Course requirements. The ALC course prepares these NCOs to return to their units and effectively operate as a member of their detachment and is another foundational block in their NCOES training.

The CMF 18, 37 and 38 Senior Leader Courses are each 6 weeks in duration to allow for a combined Unconventional Warfare exercise for all NCOs of these CMFs assigned to special operations units. The NCOA will continue to collaborate with special operations CA, PSYOP, and SF unit command sections and the branch proponent office, and will continue to evolve to meet and exceed U.S. Army and ARSOF leadership requirements.

The Master Leader Course is a 19-day course that fills the gap in Professional Military Education between the Senior Leader Course and the Sergeants Major Course. MLC challenges and educates select ARSOF Sergeants First Class to lead their organizations to fight and win in complex operational environments. MLC provides the requisite knowledge, competencies, and leadership skills to effectively perform the vast array of duties and responsibilities required of an ARSOF Master Sergeant or First Sergeant.

The USAJFKSWCS NCOA is one of the only NCOAs to fully implement the Army Learning Model into NCOES. The NCOA produces a more adaptive, flexible and intuitive NCO who



is capable of performing and leading in the most challenging of environments. The NCOA continues to be at the forefront, using combinations of emerging technologies, experiential learning, student-centered, peer-to-peer interaction, and ALM classroom instruction to achieve results.

**Special Forces Warrant Officer Institute (Volckmann Hall, Bldg D-2402)**

Commandant ..... (910) 907-4899

Deputy Commandant ..... (910) 396-6481

The Special Forces Warrant Officer Institute is an adaptive and collaborative learning institution that provides the most current and relevant professional military education for Special Forces warrant officers at every level of their career in support of operational requirements. The Special Forces Warrant Officer Institute supports all of the lifelong learning requirements of warrant officer candidates, mid-grade and senior warrant officers in the 180A MOS. The institute educates, mentors, trains, produces, and appoints warrant-officer candidates to the grade of Warrant Officer 1 as well as provides education and training to mid-grade and senior warrant officers at key points in their career. The institute produces highly capable combat leaders and innovative planners capable of planning and executing SF missions.

The Special Forces Warrant Officer Technical and Tactical Certification Course is conducted in two iterations each year. The 18-week course results in the appointment and qualification of selected Special Forces Soldiers as WO1s in MOS 180A. The SFWOTTCC, conducted at the Special Forces Warrant Officer Institute, educates, trains and technically certifies candidates for MOS 180A in operational and tactical requirements for planning and executing special operations worldwide while serving as Assistant Detachment Commanders for a SFOD-A.

The Special Forces Warrant Officer Advanced Course is conducted in two iterations each year. The 10-week course provides proponent-based professional military education to mid-grade Special Forces Warrant Officers to prepare them to serve as leaders, planners and advisors at the company and battalion level as well as select Table of Distribution and Allowance (TDA) positions throughout the SOF community; they are experts in Special Forces activities that are associated with Irregular Warfare.

The Special Operations Warrant Officer Intermediate Level Education Course is conducted in two iterations each year. The course educates and develops adaptive senior leaders, planners and advisors to support commanders and staffs at the operational and strategic level. Graduates are Senior Warrant Officer Advisors and joint-capable SOF planners with an operational and strategic mind-set; they can creatively and effectively conceptualize and design strategies in support of national and strategic policy.

# USAJFKSWCS STAFF

## Headquarters and Headquarters Company (Bryant Hall, 1st Floor)

HHC Commander.....	(910) 432-6001
First Sergeant.....	(910) 432-6001
Personnel Section.....	(910) 432-6001
Operations Section.....	(910) 432-5873
Supply Section .....	(910) 432-8667
For Questions or Additional Information Contact.....	(910) 432-6001

The USAJFKSWCS Headquarters and Headquarters Company provides mission command, administrative and logistical support for all assigned and attached permanent party USAJFKSWCS personnel to assist in the training and education of the world's premier special-operations fighting forces.

### The Commander/First Sergeant:

- Manages Soldier care issues for the company
- Manages the company budget
- Manages TDY travel for the company
- Manages property accountability

### The Personnel Section:

- Processes personnel actions, i.e. leave, pay, awards, evaluations and school requests
- Manages personnel accountability for each staff section
- Takes care of our greatest weapon system – the Soldier

### Operations Section:

- Plans and executes airborne operations; company training events; and USAJFKSWCS events, i.e. Fall Festival.

### Supply Section:

- Develops and implements the HHC Command Supply Discipline Program
- Supervises property accountability for all HHC property
- Manages 53 sub-hand receipts
- Conducts property book transactions with PBO
- Conducts Government Purchase Card purchases to support sections
- Acquires automation equipment for Bryant Hall
- Provides sustainment for all HHC operations

## G-1 - Personnel and Administration (Bryant Hall, 1st Floor)

G-1 .....	(910) 432-6939
Deputy G-1 .....	(910) 432-6831
G-1 HR Tech.....	(910) 432-9788
G-1 SGM .....	(910) 396-4766
Chief, Civilian Human Resources .....	(910) 432-7707
For Questions or Additional Information Contact .....	(910) 396-1002

**G-1 Mission:** The USAJFKSWCS G-1 implements and monitors plans, programs, policies, and procedures concerning Human Resources related matters for both military and civilian personnel for the command. The G-1's mission is to advise the USAJFKSWCS command and the Group Leaders; provide S-1s guidance to maximize operational effectiveness; and coordinate HR support, talent management, and manning requirements in support of the ARSOF pipeline. The G-1 staff consists of the G-1, Deputy G-1, G-1 Sergeant Major, HR Technician, and the Supervisory Plans and Capabilities Specialist which consists of three divisions:

**The Military Personnel Division** manages and monitors military personnel readiness and strength management.

**Essential Personnel Services Division** manages, monitors, and processes orders, evaluations, actions, senior promotions, military awards and decorations.

**Human Resources Division** serves as principal civilian advisor to all elements of the command and the Human Resources Office with respect to civilian personnel and applies civilian personnel management program policies, practices, and procedures.

## G-2 - Security and Intelligence (Bryant Hall, 2nd Floor)

G-2 .....	(910) 432-8869
Deputy G-2 .....	(910) 432-4380
Foreign Disclosure Officer.....	(910) 432-7175/2291
For Questions or Additional Information Contact .....	(910) 432-8869
G-2 Personnel Security ( <i>Bank Hall, Room 107, D-3915</i> ) .....	(910) 432-5474

The G-2 Personnel Security Office handles security clearance actions and In- and Out-Processing on a first come, first served basis. Plan your arrival with enough time to ensure your requests can be handled before closing.

### Hours of Operation for Students In- and Out-Processing at Bank Hall:

- Monday, Tuesday, Thursday and Friday: 0900–1200 and 1300–1630\*
- Wednesday: 0900–1200\*

*\* Hours may change based on mission requirements*

Permanent Party will in- and out-process with their respective Group/Battalions S2's. For all other actions visit Bryant Hall 2nd floor.

The SWCS G-2 is the primary adviser to the commander on security and intelligence. As such, the office performs a full-spectrum of security management duties including: General Security, Industrial Security, Information Security, Intelligence Oversight, Personnel Security, Special Security Office, COMSEC, Foreign Disclosure, Courier Cards/Orders, Foreign Travel Briefs, DISS Visit Requests, Clearance Verification, NATO Indoctrination, SCI Indoctrination, Interim Clearances, Fingerprints, DACAP Briefs, In/Out Processing, Security Education, Staff Assisted Visits, Continuous Evaluation, Training and Awareness, Organization Inspections and Programs.

Additionally, this office develops and disseminates local security directives, policies, and procedures by providing authoritative and critical security advice and assistance. G-2 Personnel ensure that students and permanent party personnel remain engaged with teaching/training by implementing and maintaining an effective process for attaining and maintaining valid security clearances.

**G-3 - Operations (Bryant Hall, 6th Floor)**

G-3 .....	(910) 432-2415
G-3 SGM .....	(910) 396-0268
G-31 (Taskings).....	(910) 396-0267
G-32 (Readiness).....	(910) 396-4511
G-33 (Operations).....	(910) 396-7860
G-34 AT/FP .....	(910) 432-1072
G-35 (Plans/Analysis/Futures) .....	Registrar (910) 432-5453    IMSO (910) 396-2279
G-37 (ATRRS/Academic) .....	(910) 432-1369    Academic records (910) 432-9767
Protocol .....	(910) 432-7694/7020
For Questions or Additional Information Contact.....	(910) 432-6325

The G-3 provides operational and training oversight to ensure the U.S. Army Special Warfare Center and School trains, educates, and develops world-class SF, PSYOP and CA warriors and leaders in order to provide the ARSOF regiments with professionally-trained, highly-educated, innovative and adaptive operators.

The organization is made up of seven distinct components: G-31 (Taskings), G-32 (Readiness), G-33 (Operations), G-34 AT/FP, G-35 (Registrar/IMSO), G-37 (ATRRS/Academic records), and Protocol. It also advises the command group in functional areas of safety, force protection, facilities management, human capital (personnel), operations, planning, training, force structure, and resource allocation.

**G-31/33 (Operations/Taskings)**

The G-3 provides operational and training oversight to ensure the USAJFKSWCS, the U.S. Army's Special Operations Center of Excellence, trains, educates, and develops world-class SF, PSYOP and CA warriors and leaders in order to provide the SF Regiment, PSYOP Regiment and CA Corps with professionally-trained, highly-educated, innovative, and adaptive Soldiers.

### **G-32 (Readiness)**

- Revise the USAJFKSWCS Mission Essential Task List.
- Manage Joint Forces Readiness Review (3/4 Star Readiness Challenges).
- Manage Unit Status Reports (USR).

### **G-34 (AT/FP)**

- Manage and assist USAJFKSWCS AT/FP program development, conducts program reviews, and incorporates AT/FP into all training, operations, and activities.
- Develop and maintain a comprehensive AT Plan.
- Incorporate AT and FP principles into all operational plans and risk decisions to develop and implement AT policies in support of the USAJFKSWCS' unique role and training requirements.
- Tailor AT plans to the level of command or activity for which the AT principles were developed.
- Provide physical security measures to ensure adequate protection of USAJFKSWCS assets on installations, in stand-alone facilities, for civil works and like projects, and other locations occupied by USAJFKSWCS elements.
- Physical security plans, processes, and procedures will be synchronized with other security programs such as antiterrorism, information security, personnel security, and related efforts such as continuity of operations, information assurance, and resource management.

### **G-35 (Plans/Analysis/Futures)**

- Develop/Implement a variety of HR Programs ISO of the command.
- Coordinate with multiple organizations.
- Input/maintain data in multiple databases.
- Validate quotas, course changes, scheduling for SFAS/SFQC students.
- Manage schools for personnel assigned.

### **G-35 IMISO**

- Advise USAJFKSWCS commander, staff and faculty on matters relating to the U.S. Army Security Assistance Training Program (SATP) and International Military Students (IMS).
- Manages all IMS.
- Assists IMS in all academic, administrative, financial, and personal matters.
- Enables the placement of IMS into USAJFKSWCS courses.
- Implement the Department of Defense Field Studies Program (FSP), which provides IMS an understanding of the responsibilities of governments, militaries, and citizens to protect, preserve, and respect the rights of every individual.

### **G-37 (ATRRS/Academic Records)**

- Process the command's inputs into the Army Training Requirements and Resource System (ATRRS) automaton system – ATRRS forecasts training requirements, manages training flow, and provides an excellent method to evaluate training results.
- Coordinate with multiple organizations.
- Manage Command's Army Program for individual Training (ARPRINT).
- Identify, process, validate, deconflict and solve Training Requirements Arbitration Panel (TRAP) Issues.

- OPR for compiling and validating command’s forecast and requirements into annual Structure Manning Decision Review (SMDR) – 5 Year Individual Plan.
- Produce Multiple ATRRS monthly and annual individual training reports.

**G-37 Academic Records**

- All ATRRS and STARS transactions pertaining to student’s training record (except quota reservations and NCO Academy managed courses).
- Determine appropriate codes and enters all new inputs, recycle in, retrainee in, no-shows, status changes, and prerequisites in ATRRS.
- Process all attrition (Student Action Sheets) documents and enters data in STARS and ATRRS for all USAJFKSWCS courses except the NCO Academy managed courses.
- Ensure all non-graduating students have been identified and no graduation documents are released.
- Update student’s ATRRS and STARS status within two duty days of a change to a student’s status.
- Prepare and autopen the CG’s signature and affixes the seal on appropriate graduation documents for all USAJFKSWCS courses except the NCO Academy managed courses.
- Prepare and issue permanent orders (SF Tabs, Military Freefall Jumpmaster Badge, Military Freefall Parachutist Badge, Special Operations Diver Badge, and Special Operations Diving Supervisor Badge).
- Manage QC of student administrative data in the USAJFKSWCS centralized STARS database and ATRRS for all USAJFKSWCS courses except the NCO Academy managed courses.
- Manage all USAJKSWCS students through all USAJFKSWCS courses in the STARS database for all courses except the NCO Academy managed courses.
- Provide input for annual ATRM report.
- Maintain historical database of training conducted at USAJFKSWCS.
- Perform research of historical data to provide information verifying course attendance to all levels of command, various other government agencies, and upon request or receipt of Freedom of Information Act (FOIA) request. Prepares responses for FOIA requests.
- Prepare reconstructed diplomas upon request.

**Protocol**

- Coordination of itineraries for distinguished visitors.
- Has oversight of command functions and ceremonies.

**G-4 - Logistics (5th Floor, Bryant Hall)**

G-4 .....	(910) 907-4209
PBO.....	(910) 432-3613
For Questions or Additional Information Contact .....	(910) 396-5381

The G-4 oversees the G-4 staff and the Property Book Office. The USAJFKSWCS G-4 plans, coordinates, integrates and synchronizes comprehensive logistics support for the command and its subordinate units and activities. The G-4 staff is currently comprised of four senior civilians and two senior NCOs who are responsible for logistics functional

areas of supply, maintenance and equipment readiness, transportation, food service, container control program, Wide Area Work Flow and equipment authorizations, Command Supply Discipline Program and Government Purchase Card compliance. Additionally, the USAJFKSWCS G-4 section oversees the command's Foreign/Nonstandard Weapons and Materiel program. As a principle staff officer, the G-4 serves as the Commanding General's adviser on all logistical matters.

The PBO has one CW3, a senior NCO and three civilians who are responsible for all property book functions, including property accountability, excess management, lateral transfers, asset visibility and the requisitioning, receipt and cataloging of new equipment. Additionally, the PBO routinely conducts accountability training classes in support of the command's subordinate units and activities.

**G-6 - Information Management (5th Floor, Bryant Hall)**

G-6 .....	(910) 432-5354
G-6 Student System Integration Facility (SIF).....	(910) 432-5420
Consolidated Help Desk (SITEC) .....	(910) 432-7626
For Questions or Additional Information Contact .....	(910) 432-5354

The G-6's mission is to advise and assist the command on matters pertaining to Information Assurance, Information Systems, Information Technology and Communication Infrastructure, and to assist in the training and educating of our students.

**Assigned Tasks:**

- E-mail
- Networks
- LANGNET
- Student Laptops and Support
- Portal
- Blackboard
- Apple iPhone/Cell Phones
- VTC/AV Support
- Information Assurance
- COMSEC
- CAC/Token Resets

## **G-8 - Resource Management (Bryant Hall, 5th Floor)**

G-8 .....	(910) 432-1085
Deputy G-8 .....	(910) 432-6020
Budget Division Chief.....	(910) 396-2952
Manpower & Force Analysis.....	(910) 396-6460
Program Integration.....	(910) 907-0683
For Questions or Additional Information Contact.....	(910) 432-6020

The G-8 programs, formulates, allocates, monitors, integrates and controls the utilization of all resourcing, to include manpower, during the entire Planning Programming Budgeting and Execution cycle in support of the USAJFKSWCS mission.

### **The G-8 is divided into three branches to best support our diverse organization:**

- Budget Division
- Manpower & Force Analysis
- Program Integration

New staff should visit the G-8 for all Government Travel Card and Defense Travel System inquiries.

## **Chaplain**

USAJFKSWCS Command Chaplain.....	(910) 432-1762
USAJFKSWCS Religious Affairs NCO.....	(910) 643-7887
1st SWTG(A) Chaplain.....	(910) 432-5384
Support Bn.....	(910) 432-7320
1st Bn, located at Camp Mackall.....	(910) 907-3321
3rd Bn.....	(910) 908-7750
4th Bn.....	(910) 396-0865
5th Bn.....	(910) 908-7750
2SWTG(A) Chaplain .....	(910) 396-5972
2nd Bn.....	(910) 396-5972
6th Bn.....	(910) 396-5972
SWMG(A) Chaplain .....	(910) 432-5766

Welcome to USAJFKSWCS! Our Unit Ministry Teams are here to assist your transition into our community and Family. Below are some ministry opportunities:

- Counseling (Pastoral, Grief, Martial/Relationship, Military Lifestyle, etc)
- Building Strong and Ready Teams
- Special Ministry Programs
- Unit Bible Studies, Picnics, Spiritual Fitness Events



**Equal Opportunity (EO) (BLDG 3-1324, Old Stable Ln., Ft. Bragg, N.C.)**

EO .....Office: **(910) 432-9293**  
.....Mobile: **(910) 728-5654**

The U.S. Army's mission is to provide Equal Opportunity and fair treatment for military personnel and their family members without regard to race, color, sex (gender identity), religion, sexual orientation or national origin, and provide an environment free of unlawful discrimination and offensive behavior. Soldiers and family members will not be assessed, classified, trained, assigned, promoted, or otherwise managed on the basis of race, color, sex (gender identity), religion, sexual orientation or national origin. The EO Program formulates, directs and sustains a comprehensive effort to maximize human potential and to ensure fair treatment for all persons based solely on merit, fitness, and capability in support of readiness. The EO philosophy is based on fairness, justice, and equity.

At USAJFKSWCS, the EO Adviser works closely with the command to ensure the success of the mission. The EO Adviser oversees the commanders program to ensure that all guidelines set forth by AR 600-20 are followed throughout the command. The EO Advisor also ensures that commanders are aware of their command climates to foster a good work environment and make them aware of EO training that should be conducted.

The goal of the office is to "Provide equal opportunity for military personnel, and family members both on and off post within the limits of the laws of localities, states and host nations. Create and sustain effective units by eliminating discriminatory behaviors or practices that undermine teamwork, mutual respect and loyalty."

To learn more about the EO program call the EO office.

**USAJFKSWCS Inspector General (IG) (Bank Hall, BLDG 3915, Rm C423)**

Inspector General .....**(910) 432-7237**  
Questions or Information.....**(910) 432-7237/6480/7929**

The USAJFKSWCS Inspector General is part of the Commanding General's personal staff. As such, the IG is charged with inquiring into, and periodically reporting on, the discipline, efficiency, economy, morale, training and readiness throughout the command. The IG is a fair and impartial fact-finder for the Commanding General; confidentiality is a tenet of IG operations.

The IG acts an extension of the eyes, ears, and voice of the Commanding General.

**The IG executes this mission through four primary functions:**

- Assistance
- Investigations
- Inspections
- Teaching and Training.

For questions or more information, call or visit the IG portal page.

**USAJFKSWCS Staff Judge Advocate (SJA) (Bryant Hall, 1st Floor)**

Staff Judge Advocate .....	(910) 432-9979
Paralegal NCOIC .....	(910) 432-9241
Paralegal Specialist .....	(910) 432-9979
Group Judge Advocate .....	(910) 432-7779
1st SWTG Paralegal NCOIC .....	(910) 432-7779
Questions or Information .....	(910) 432-9979

The USAJFKSWCS SJA provides the Commanding General, Staff and Subordinate units timely legal advice on all operational, fiscal, contract, ethics, administrative, military justice and intelligence oversight issues affecting the Special Warfare Center and School. It also provides classroom instruction on legal aspects of all programs of instruction.

**The SJA offers the following in-service functions and limited legal assistance:**

- Powers of Attorney
- Notary Services
- Simple Wills

**Additional legal assistance:**

Other personal legal assistance is provided by the XVIII Corps Legal Assistance Office at (910) 396-0396 and the 82nd Legal Assistance Office at (910) 432-0195.

**USAJFKSWCS Safety Office (Bryant Hall, 1st Floor)**

Safety Manager .....	(910) 432-0838
Deputy .....	(910) 396-2947
Safety Office .....	(910) 432-0838/396-2947

The USAJFKSWCS Safety Office is responsible for a division-level safety program with five direct reporting units. The USAJFKSWCS Command Safety Program provides comprehensive safety program support including explosive safety, range safety, radiation and laser safety, maritime operations safety, work place safety, motorcycle vehicle accident prevention, emergency planning and response, contracting safety, recreation, off-duty and family safety programs. Conducts safety inspections, accident investigations, prepares reports and provides input to USAJFKSWCS doctrine and training to ensure safety in a training environment. The Safety Office develops standards and submits policy changes in the absence of USASOC or Army guidance.

The USAJFKSWCS Safety Office executes a proactive training program in Motorcycle Accident Prevention, providing Basic and Advanced Level Training for assigned Riders. To register for training, email: SWCS-Motorcycle-Safety@socom.mil and identify your training requirements. Training is also available on a limited basis for USAJFKSWCS family members, civilians and retirees.

Questions or Information..... (910) 396-3226

In order to obtain a USAJFKSWCS ID, you must first have your security clearance verified by the G-2. Once your clearance is verified, a determination will be made on your required access level by the staff in the Force Protection office on the sixth floor. Following completion of these initial steps, visit the security office to have your badge made. If your badge is lost, notify the security office as soon as possible. A new badge will not be made for four days, which will allow you to look for your badge or for it to be returned to USAJFKSWCS via the U.S. Post Office. If your badge is damaged and does not work, a new badge will be made for you by the security office. While inside the building, badges must be worn above the waist on the outer most garment to ensure visibility.

- Always wear your badge when inside the building.
- There are no cell phones or other electronic devices allowed in the building so leave them at home, or in one of the lock boxes provided near the entrance or in the car.
- Only those with picture badges will be allowed to escort.
- Random bag check can and will occur in Bryant Hall.
- All government equipment entering or leaving Bryant Hall will be checked for hand receipt.
- All courier bags entering or leaving will be checked to see that the courier has a valid courier card.
- Report all suspicious activity to the security guards.

### **Frequently Asked Questions About Building Security**

#### **What items can be brought in the building and what items can't?**

Only G-6-approved electronic devices are allowed inside the USAJFKSWCS Headquarters buildings. These items include cell phones, computers and hand-held game systems, pagers, cameras, thumb drives or any device that is capable of recording voice or video. All government computers and electronics, entering or leaving the building, need to be accompanied by a hand receipt and shown to the guards at the front desk. Also, all personnel transporting classified information need to ensure that they stop at the front desk and show the guards courier cards and identification prior to leaving or entering the building.

#### **Where do you park if you are attending the WOI or the NCOA vs. permanent party?**

If you are not a member of the permanent party, you are only authorized to park in the upper parking lot or either of the parking areas on the Reilly Road side of Kennedy Hall.

### **Visitor policies**

Visitor policy states that all visitors are to be checked in at the front desk of Bryant Hall and to be signed in and issued a visitor's badge. The escort has to be a member of the permanent party with a valid USAJFKSWCS ID. All visitors over the age of 11 have to be signed in. All visitors have to be out of the building no later than 1745 and cannot be signed in prior to 0700 Monday through Friday, not including holidays.

### **Weekend and after hour policies**

After hours, weekends and holidays, only permanent party personnel with valid USAJFKSWCS IDs are allowed in the building.

## Office of Strategic Communication/ Public Affairs Office (Bryant Hall, 1st Floor)

PAO/OSC.....	(910) 432-9984
Deputy.....	(910) 432-5703
NCOIC .....	(910) 432-8342
For Questions or Additional Information Contact.....	(910) 396-9394
Email .....	pao_swcs@socom.mil

The USAJFKSWCS Office of Strategic Communication, or OSC, provides expertise in public affairs, communication, graphics and video production. The OSC is responsible for maintaining the USAJFKSWCS brand image and creating strong, consistent USAJFKSWCS messaging.

**Public Affairs Office (PAO)** staff deals with all aspects of media engagement, command information and community engagement. Additionally, the office provides media escort and media training for students.

**Magazine *Special Warfare*** is the professional development publication for ARSOF and is distributed quarterly.

**Special Projects** produces an array of command-level special projects that enhance and communicate the USAJFKSWCS mission. Staff provides graphic and editorial support to battalion level and higher to ensure that all products are properly branded and carry the command's strategic messages.

**Video Production** staff works extensively in training products, documentation and provides video support to command-level projects.

**Website & Social Media** produces the USAJFKSWCS website ([www.swcs.mil](http://www.swcs.mil)) and maintain all social media accounts for USAJFKSWCS. All social media related requests should be directed to the OSC/PAO.

Website.....	<a href="http://www.swcs.mil">www.swcs.mil</a>
Facebook.....	<a href="https://www.facebook.com/jfkcenterandschool">www.facebook.com/jfkcenterandschool</a>
Instagram.....	<a href="https://www.instagram.com/u.s.armyswcs">www.instagram.com/u.s.armyswcs</a>
Youtube .....	<a href="https://www.youtube.com/usajfkswcs">www.youtube.com/usajfkswcs</a>

## Special Operations Center of Excellence Libraries (SOCoE Libraries)

### Marquat Memorial Learning Resource Center Library

(Clay Hall, Bldg. D-2104, Room B106)..... (910) 396-5370

Email .....

[usarmy.usajfkswcs.socoe.mbx.library@socom.mil](mailto:usarmy.usajfkswcs.socoe.mbx.library@socom.mil)

### Joint Special Operations Medical Training Center Library

(BLDG 5-3845 Combat Medic Drive, Room 121) ..... (910) 907-2250

Email .....

[usarmy.usajfkswcs.socoe.mbx.library@socom.mil](mailto:usarmy.usajfkswcs.socoe.mbx.library@socom.mil)

Website..... [www.socoe.libguides.com/home](http://www.socoe.libguides.com/home)

The SOCoE Libraries support USASOC personnel and enhance the training and education of SF, CA, and PSYOP soldiers at USAJFKSWCS and around the world.

### **Online Subscription Resources:**

- AMEDD Virtual Library
- CIAO-Columbia International Affairs Online
- Country Watch
- EIU – Economist Intelligence Unit
- Journal of Special Operations Medicine
- JSTOR
- Military Periscope
- Overdrive – Libby
- ProQuest
- Stat!Ref
- TRAC – Terrorism Research & Analysis Consortium
- UpToDate

### **SOCoE Libraries Services**

In addition to managing the above online resources and the physical collection, which includes books, audiobooks, research reports and foreign language materials, we also provide:

- Interlibrary Loan: connected nationwide to borrow materials
- Research Assistance
- Information and guidance to faculty and students on copyright and copyright laws
- Information Literacy Instruction: MMLRC librarians teach best practices related to identifying, locating, evaluating, applying and acknowledging gold standard information.
- Computer Lab: MMLRC Library has 44 NIPR computer workstations, two library catalog computers, copiers/scanners, and printers
- 9 Individual / Small Group Study Rooms in MMLRC Library
- Technology Accessories in MMLRC Library to check out
- SOF Archives Room in MMLRC Library with microfilm and microfiche
- JSOMTC Library: 66 NIPR computers with access to large computer lab, copiers, scanners, printers, fax machine

## **USAJFKSWCS Retention Office (Bldg D-3404)**

Command Career Counselor .....	(910) 907-2402
HR Specialist (Military) .....	(910) 936-0274
1st SWTG(A) SR Career Counselor .....	(910) 936-0276
Career Counselor .....	(910) 432-2649/396-0277
Retention Office .....	(910) 396-0235

The USAJFKSWCS Retention Office provides the following to the permanent party assigned to USAJFKSWCS:

- Counsel Soldiers on Army Career
- Reenlistment
- Extensions
- Reclassification
- Post 9-11 GI Bill Counseling
- Service Remaining Requirements enforcement
- Reserve Component information
- Enlistment Bonuses
- Reenlistment Bonuses
- Critical Skills Retention Bonus
- Army Programs

## **Family Programs**

Family Programs Assistant .....	(910) 396-4559/4455
Questions or Information .....	(910) 396-4559/4455
Facebook .....	<a href="http://www.facebook.com/ONETEAMSOFT">www.facebook.com/ONETEAMSOFT</a>

Family Programs is staffed by a program assistant who can provide information on referral and outreach services to families, thereby developing the families' knowledge base on community resources.

To visit the Family Programs office you can call for an appointment, or just stop by during our office hours. No appointment is necessary.

### **Office Hours:**

Monday - Friday 8 a.m. to 4 p.m.

### **Location:**

The Family Programs office is located in the back parking lot of the USAJFKSWCS headquarters building, Bryant Hall, in the one-story building between Hardy and Moon halls.

### **Resources**

Visit the Family Programs Office for access to these valuable resources:

- Family Program Assistants
- Flyers/brochures
- Fort Bragg Phone Book
- Computer Access

- Printing Services
- Faxing Services
- Photocopying Services
- Digital Scanning Services

**Referrals**

The Family Programs Office can assist you in obtaining referrals for the following:

- ID Cards
- Military Family Life Consultants
- Employment Readiness
- Exceptional Family Member Program (EFMP)
- Finances
- Family Advocacy Program
- New Parent Support Program
- Relocation Assistance Program
- Multicultural Readiness Program
- Power of Attorney/Wills
- TRICARE/DEERS

**Sexual Harassment / Assault Response and Prevention (SHARP) Program**  
 (Bank Hall, Bldg D-3915)

Sexual Assault Response Coordinator (SARC).....	(910) 728-5848/(910) 908-0409
Victim Advocate (VA).....	(910) 728-5848
Safe Helpline/Sexual Assault .....	1 (877) 995-5247
Confidential/ Anonymous Sexual assault support for the DOD Community 24/7.	

The Army's Sexual Harassment/Assault Response and Prevention (SHARP) Program exists so that the Army can prevent incidents of sexual harassment and sexual assault before they occur. The SHARP program's mission is to promote an Army culture and command climate that ensures adherence to the Army Values and ensures that every Army team member will be treated with dignity and respect at all times and in all circumstances. Every Soldier, DA Civilian, and Family member serves and supports the Army and the Nation; they deserve no less. The Army's SHARP Policy can be found in AR 600-20, Chapter 7 and Appendices F-N.

At the USAJFKSWCS, the SARC oversees the commander's program to ensure that all guidelines set forth by AR 600-20 are met throughout the command. The SHARP Program reinforces our commitment in eliminating incidents of sexual assaults and other discriminatory behaviors contributing to sexual assaults, such as sexual harassment.

The goal of this office is to "Provide a safe environment for all members of its command and to promote a command climate that encourages victims to report incidents of sexual harassment/assault without fear, retribution, intimidation or reprisal."

# GUIDE TO RESOURCES

## Administrative

### Fort Bragg Administration Services

Phone: **(910) 432-7827**

Location: Soldier Support Center, 1st floor, Wing G, Rm 20,

Bldg. 4-2843 Normandy Dr., Fort Bragg, NC 28310

Hours of Operation: 9 a.m.-4 p.m., M-F (Closed on Federal holidays)

### Fort Bragg Reception Company

Phone: **(910) 396-4250**

Email: [usarmy.bragg.imcom-atlantic.mbx.reception-company@mail.mil](mailto:usarmy.bragg.imcom-atlantic.mbx.reception-company@mail.mil)

Location: Fort Bragg Reception Company, Bldg. 4-1437,

Corner of Normandy and Reilly roads, Fort Bragg, NC 28310

Hours of Operation: 24/7

### Fort Bragg ID card / DEERS Office

Phone: **(910) 643-2737**

Location: Soldier Support Center, 1st floor, Bldg. 4-2843 Normandy Dr.,

To make/cancel appointments, visit [www.rapids-appointments.dmdc.osd.mil](http://www.rapids-appointments.dmdc.osd.mil)

Phone: **(910) 643-2737**

Hours of Operation: 8 a.m. - 4:30 p.m., M-F (Closed on federal holidays, Closed for training every 3rd Wednesday from 0800 - 1100 hrs.)

### Fort Bragg Integrated Incident Management Center / I2MC

Phone: Emergency: 911 / Non-emergency: **(910) 907-4813**

Hours of Operation: 24/7

### Fort Bragg Out-Processing Section

Phone: **(910) 643-3929; (910) 432-1961**

Location: Soldier Support Center, 2nd floor, Wing D, Rm. 261,

Bldg. 4-2843 Normandy Dr., Fort Bragg, NC 28310

Hours of Operation: PCS Out-Processing and Finance Briefing: 9:30 a.m.-10:45 a.m., Separation Out-processing Briefing: 11-11:30 a.m. , Closed for lunch: 11:30 a.m.-12:30 p.m., Schedule appointments: 1-4 p.m. (Open on Training Holidays, Closed on federal holidays)

### Fort Bragg Provost Marshal

Phone: **(910) 396-0391** or **(910) 396-1179**

Location: Located at the Law Enforcement Center, Bldg. 2-5634

Hours of Operation: 9 a.m. to 5 p.m., M-F (Closed on Federal holidays)

### Fort Bragg Soldier for Life-Transition Assistance Center (SFL-TAP)

Contact Info: [www.home.army.mil/bragg/index.php/my-fort-bragg/all-services/soldier-life-transition-assistance-program](http://www.home.army.mil/bragg/index.php/my-fort-bragg/all-services/soldier-life-transition-assistance-program)

For appointments: see web page

Location: Soldier Support Center, 1st Floor, Wing C, Bldg. 4-2843, Normandy Dr.

Hours of Operation: 8:30 a.m.- 5 p.m., M-F (Closed on Federal Holidays)



### **Fort Bragg Soldier Support Center**

Phone: **(910) 907-2026**

Email: [usarmy.bragg.imcom-atlantic.mbx.reception-company@mail.mil](mailto:usarmy.bragg.imcom-atlantic.mbx.reception-company@mail.mil)

Location: Soldier Support Center, Bldg. 4-2843 Normandy Dr., Fort Bragg, NC 28310

Hours of Operation: 8 a.m. to 5 p.m., M-F (Closed during federal holidays)

### **Fort Bragg Voting Assistance Office**

Phone: **(910) 396-4612**

Location: Soldier Support Center, Bldg. 4-2843 Normandy Dr., Rm 1-G-19, (Adjacent from the ID Card section)

Hours of Operation: 9 a.m.-4 p.m., M-F (Closed on Federal holidays)

### **Fort Bragg Women Veterans Health Care / U.S. Department of Affairs**

Phone: **1-855-VA-Women (829-6366)**

### **Fort Bragg Military OneSource Consultant**

Phone: **1-800-342-9647**; [www.armyonesource.com](http://www.armyonesource.com)

### **Military OneSource**

Phone: **1-800-342-9647**; [www.militaryonesource.mil](http://www.militaryonesource.mil)

Military resource providing 24/7 support for military personnel, spouses, family members and survivors.

## **Suicide Prevention**

### **Suicide Prevention Program Manager (SPPM)**

POC: Elizabeth Bechtel and Ed Chavis

Phone: **(910) 432-7279** and **(910) 396-5159**

### **Suicide Prevention Lifeline:**

Phone: **1-800-273-TALK (8255)**

Lifeline provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals.

## **Domestic Violence**

### **National Domestic Violence Hotline:**

Phone: **1-800-799-SAFE (7233)**

The National Domestic Violence Hotline provides support and information for those affected by domestic violence.

## **Substance Abuse**

### **Army Substance Abuse Program (ASAP)**

Alcohol & Drug Control Officer (ADCO)

POC: Pennie Stallworth

Phone: **(910) 396-1499**

### **Substance Abuse & Prevention Coordinator (PC)**

POC: Melvin Nowling

Phone: **(910) 908-9719**

## **Substance Use Disorder Clinical Care (SUDCC)**

POC: Dr. Breque Tyson

Phone: **(910) 908-5971**

### **Be Sober:**

Phone: **1-800-BE-SOBER (237-6237)**

The Be Sober hotline provides support for individuals affected by alcoholism.

## **Fort Bragg Army Substance Abuse Program (ASAP)**

Phone: **(910) 396-4100**

Location: Soldier Support Center, Basement, Rm B-C-1, Bldg. 4-2843 Normandy Dr.

Hours of Operation: 8 a.m.-5 p.m., M-F (Closed on federal holidays)

Rehabilitation Clinic Hours: 7:30 a.m. -4:30 p.m., M-F Closed Wednesdays for training.

Walk-in hours for referrals are 7:30-10:30 a.m. on M, T, Th, F.

## **Equal Opportunity**

### **USAJFKSWCS Equal Opportunity Advisor**

Location: Rm 421, D-3915 Bastogne Drive

Office: **(910) 432-9293**

Cell: **(910) 728-5654**

### **Hate Crime Hotline:**

Phone: **1-800-676-HATE (4283)**

This hotline provides support for victims of hate crimes and those who may know a victim.

### **The Trevor Helpline:**

Phone: **1-866-4-U-TREVOR (488-7386)**

The Trevor Project is the leading national organization focused on crisis and suicide prevention efforts among lesbian, gay, bisexual, transgender and questioning (LGBTQ) youth

## **Behavioral Health**

### **Behavioral Health Coordinators – Active Duty**

POC: Suzanne Martin and Kim Carlton

Phone: **(910) 907-6825** or **(910) 570-3444**

Location: 2817 Reilly St. Bldg. 4-3219 behind Womack hospital

### **Family Member Behavioral Health**

Phone: **(910) 907-7869**

Location: 2817 Reilly St. Bldg. 4-3219 behind Womack hospital

## **Counseling Services**

### **Marriage and Family Life Counseling Providers:**

Claudine Parker: **(910) 729-9380** (Adults and Families)

Kaneesha Owens: **(910) 723-3815** (Adults and Families)

Carolyn Cordasco: **(910) 850-4416** (Children)

**Buddy to Buddy:**

Phone: **1-844-734-8316**; [www.buddytobuddywv.com](http://www.buddytobuddywv.com)

Talk with a fellow veteran who is trained and ready to help you connect with any resources you may need, and that will support you along the way. Buddy to Buddy is a free and confidential peer-to-peer program which provides support and connection resources for WVANG service members and veterans. E-mail: [buddytobuddywv@prestera.org](mailto:buddytobuddywv@prestera.org)

**Vet Center Call Center:**

Phone: **1-877-WAR-VETS (927-8387)**

Around the clock confidential call center where combat Veterans and their families can call to talk about their military experience or any other issue they are facing. The staff is comprised of combat Veterans from several eras as well as family members of combat Veterans.

**Crisis Text Line: Text HOME to 741741**

A not-for-profit organization that provides 24/7 support to people in crisis by text. Top issues include depression, anxiety, suicidal ideation, family issues, and romantic relationships. We also cover issues like substance abuse, sexual health, sexual abuse, and eating disorders.

**USAJFKSWCS Support****SWCS 24-HR Assistance**

Available 24/7 **(910) 432-2201**

**Survivor Outreach Services Grief and Bereavement Support**

Phone: **(910) 396-0384**

Location: Survivor Outreach Services, corner of Macomb and Knox

Time: 1st Thursday each month at 1000

**USASOC Care Coalition**

Office: **(910) 396-0462**

BB: **(813) 841-8012**

**USAJFKSWCS Soldier & Family Readiness Program**

24 Hour Emergency Line: **(910) 432-2201**

Lead Program Specialist: **(910) 396-7154**

HHC, USAJFKSWCS: **(910) 396-4559**

1st SWTG: **(910) 286-4700**

2nd SWTG: **(910) 286-4700**

SWMG: **(910) 396-3517**

**Red Cross**

POC: Ed Helphinstine

Cell: **(740) 503-0587**

Email: [ed.helphinstine@redcross.org](mailto:ed.helphinstine@redcross.org)



**U.S. ARMY JOHN F. KENNEDY  
SPECIAL WARFARE CENTER AND SCHOOL**